



1000 West Eighth Street • P.O. Box 3033 • Gillette, Wyoming 82717-3033
Office: (307) 682-5171 Fax: (307) 682-6619

Teaching Effectively - Learning Successfully

Dr. Alex Ayers
Superintendent of Schools

Dennis Holmes
Associate Superintendent
for Instructional Support

Carl Fox
Purchasing Manager

Jessica Kiehn
Purchasing Technician

December 1, 2021

To: Board of Trustees

From: Dennis Holmes

Associate Superintendent for Instructional Support

Re: Request to surplus and recycle obsolete and outdated items

Surplus Items

Miscellaneous items – chairs, file cabinets, tables, music instruments, exercise equipment, janitorial equipment, drill press etc.

ESC – Microfilm Reader – Asset #507286.

Maintenance – Wide Format Plotter–Asset #507425, CNC Router Cutting Table–Asset #501533.

Sage Valley Jr. High – Autoscrubber – Asset #536136.

Thunder Basin Jr. High – Ride-On Scrubber – Asset #504447.

Wright Jr. Sr. High – Baby Lock Serger – Asset #523550, Sewing Machine.

Miscellaneous electronics – projectors, projector mounts, iPods, cameras, calculators, printers, etc.

Items will be listed for sale through an online auction. Items not sold or not in good working shape will be recycled or disposed of per district policy.

Electronics Recycling

Computers, Monitors and other assorted electronic items.